

These are the minutes of the Regular Session of the City of Adams, WI held on July 6, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, Attorney Pollex, Chief Hanson and Street Superintendent Mead.

**Motion by Jensen, second by Newberg to approve the minutes of the June 15, and June 19, 2009 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None.

*Report of Standing Committees:*

**Personnel Committee:** (The Committee met June 17, 2009)

The Closed Session was called to order. Discussion was held on the contract of the City Administrator.

**Planning Commission:** (The Commission met June 18, 2009)

Recommendations were made to send the issue of Permit Fees – Seller back to Policy and Procedure for review.

Motions were made to table the Temporary Structure Ordinance for Administrator Ellisor and Building Inspector White to meet with Attorney Pollex to work up appropriate language.

**Finance Committee:** (The Committee met June 30, 2009)

The City budget was reviewed. The 2008 audit is complete and we are waiting for our copies.

Discussion was held on an energy savings audit through the entire City.

Administrator Ellisor will be attending a conference sponsored by Ehlers & Associates.

Discussion was held regarding the State Shared Revenue estimated reduction to \$24,000 compared to the previous estimated reduction of \$16,000.

All Grant applications have been submitted with the required information and we are waiting for a response.

Discussion was held on cell phones and the Fire Department.

Recommendations were made to pay the bills.

**Fire District:** (The District met June 25, 2009)

The Special Adams County Fire District Meeting was held on June 25, 2009

Discussions were held regarding various loans and grants in relation to development of a new fire hall. No formal actions were taken.

*Report of City Officers:*

**Mayor Williams:** Reported that pumping on the well has finished, the tests have been sent in, and everything at this point shows the well is good. The recovery rate was good, now we need to wait for the results of the tests. Cleaning of the Municipal Building has started, the council room floor has been waxed, and the bathrooms will be updated. Mayor Williams read a letter received from the Adams County Chamber of Commerce. The letter gave statistics of the tourism increase in Adams County, in 2008, Adams is rated 17<sup>th</sup> of the 72 Counties in Wisconsin.

**Administrator Ellisor:** Reported that he has started working on the 2010 budget. With the 3 1/2% cut in State Shared Revenue it is essential to cut costs where possible. The Department Heads are changing their cell phone reimbursement, saving \$1,200 per year. He also stated he is looking into options on stimulus funding to help defray costs of possibly changing out lighting fixtures and street lighting. He will be attending a conference next month, sponsored by Ehlers and Associates, the City's financial advisors. He believes the conference will be valuable information. Mayor Williams stated we need to cut costs such as the number of checks that are wrote out, number of employees going to local

stores, and purchasing copy paper from one place, not three or four different places. He would like to close out TIF #1 this year. Mayor Williams stated he does not want a tax increase, this is a business and wants it ran like a business. However, the City's tax base has not increased as the other entities on the tax bill.

**Attorney Pollex:** Reported since mid June meeting, he has been busy working with Inspector White on abatements, and verbiage for the temporary structures ordinance. He has received many calls and met with property owners regarding the abatement actions taken. Last month he worked on the water & sewer agreement. He had received calls from the auditors regarding the City's liability. He is preparing for pre-trials this week. Mayor Williams expressed the City's appreciation for the work Attorney Pollex has done.

**Chief Hanson:** Reported the 4<sup>th</sup> of July the department had a couple domestic calls, fireworks complaints, and traffic issues. He stated the DOT has new requirements regarding parade routes and detours. Junk vehicle and property maintenance is ongoing. The Wisconsin Tobacco Collation did a spot check in the City on June 15<sup>th</sup> concerning underage purchasing tobacco, all businesses passed. The department will have a qualification shoot Wednesday at 6:00 p.m. and council members are invited to attend.

**Street Superintendent Mead:** Mowing and property maintenance notices continue. The crew has been out crack filling, ditch mowing, and spraying weeds. Sewer cleaning is complete and they will now generate a list of mains to televise for leaks. Painting of curbs, crosswalks and parking areas will be started. He reported that Mr. McConnell will be returning to work next week. LaQuee questioned the trucks that are hauling sand. Mead stated they will continue throughout the year and he is looking into possible alternate routes that he will take to Public Works Wednesday. Mayor Williams questioned the status of the roadway staking at the ball park. Mead stated he continues meeting with contractors and going over the specifications, he also meets with them at Burt Morris Park.

**New and Unfinished Business:**

**Motion by Manthey, second by Newberg to approve the Employment Agreement of the City Administrator. Roll call vote: Jensen, Manthey, Newberg, Robinson, Suhr – aye, LaQuee – nay.**  
(See Appendix B of Minutes Book for all Resolutions)

Administrator Ellisor discussed and introduced Resolutions 2009-16R & 2009-17R relating to special assessments along East June Street, North Cedar Street and West Liberty Street. The Public Hearing is scheduled prior to Council on August 3, 2009 at 5:30 p.m. for imposing special assessments.

**Motion by Manthey, second by Jensen to authorize issuance of a “Class B” Fermented Malt Beverages and Intoxicating Liquors license to AF1 Properties, LLC; Kevin O'Day, agent. Roll call vote, all voted aye.**

**Motion by LaQuee, second by Robinson to pay the bills. Roll call vote, all voted aye.**

**Motion by LaQuee, second by Jensen to adjourn. All voted aye.**

Janet L. Winters  
Clerk/Treasurer